


Informal Letter

You can write to:

- * **Your parents**
- * **Your brothers**
- * **Friends**
- * **Relatives**



1) You are Sunil? / Sunita Desai. Look at the poster. Write a letter to your sister to informing about safety tips for net kids. Use the points given in the poster. You may add your own points.

A safety Tips for Net Kids

- **Never give out personal information such as phone number, address, photos and passwords**
- **Do not say yes to any gifts, rewards declared in your name. You may be in trouble.**
- **Be careful while starting and closing the website. Be sure about what you want watch.**
- **Never meet your online friend alone. Make sure you are with your parents or trusted adults.**

**Information & Technology
Department, Satara.**

Sunil Desai.

Anand Niwas,

Shivaji Nagar,

Satara.

12 Dec, 2019.

My dear Supriya,

I received your letter. I read it. I became very very happy.

Don't worry about me. I am busy in my work.

I came to know that you are using internet. It is a good thing. Internet is a source of knowledge and information.

You should surf internet. You should take certain precautions while surfing net.

You must know safety tips for net kids. I would like to inform you some safety tips for net kids. You should never give out any personal information such as phone number, address, photos and passwords. You may not give such information to any website. However, you must not meet your online friends alone. You should meet your online friends when you are with your parents or trusted adults. You should be careful while starting and closing the website. You must be sure about what you want to watch. Avoid watching forbidden website for kids. You should not say to any gifts, rewards declared in your name. You may be in trouble. Please follow these safety tips while surfing internet. Will you inform these safety tips for net kids to your friends?

Convey my best regards to parents and love to Chintu.

**Yours lovingly,
Sweetie Desai.**



1) Look at the following poster. Write a letter to your brother informing him the remedies on Global Warming. Use the points given in the advertisement Add your own points.

Let Us Stop Global Warming

How to save our Mother Earth from Global Warming:

- Share your vehicles
- Use Internet for all business
- Reduce the use of home appliances like
Refrigerators
- Start using recycle base articles
- Change from plastic to paper
- Use cotton clothes than silk rayon clothes
- Use cotton bags or paper bags than plastic bags
- Avoid use and throw articles
- Let us grow at least a tree in every house

Issued in the Public Interest By

**Yashwantrao Chavan Secondary school's
Students Organisation for Social Service
(SOSS) and Members of ECO CLUJB**

Prasanna Kale.

Tai Niwas,

Nana Apartments,

Hadapsar, Pune.

20 January 2020.

My dear Ramesh,

I received your letter. I read it. I became very very happy. Don't worry about me. I am busy in my work.

Nowadays there is a rapid growth in the problem of Global Warming. It is an ever-increasing problem Really it is a burning issue. Let us stop this problem I would like to suggest some solutions on this problem. We should share our vehicles with others, so it will help in reducing air pollution level.

However, it is good to use internet for our daily business-like banking booking, shopping etc. It will save our time and money. It will decrease the use of vehicles. We should avoid use and throw articles. We must insist on recycle base articles. To say no to plastic bags is the best option. We should use cloth or paper bags. Let us plant at least a tree in the premises of our house. Do you like these solutions? Please inform them to your friends.

Let us make our motherland free from Global Warming.

Convey my best regards to parents and love to Chintu.

Yours lovingly,

Prasanna.